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*Attorneys for Defendant*

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF ALASKA

Della Kamkoff, John Andrew, Kayla Birch, )  
Rose Carney, Tereresa Ferguson, )  
Zoya Jenkins, Troy Fender, )  
Rhonda Conover, Autumn Ellanna, and )  
Nataliia Moroz, on behalf of themselves, )  
and all those similarly situated, )  
Plaintiffs, )  
v. ) Case No.: 3:23-cv-00044-SLG  
Heidi Hedberg, in her official capacity as )  
Commissioner of the Alaska Department of )  
Health, )  
Defendant. )

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## JOINT STATUS REPORT REGARDING INFORMAL RELIEF PROCESS

Pursuant to this Court's order of December 31, 2024, the parties jointly file this status report regarding their informal relief process, which has been in place since approximately March 2023. The process is as follows: when class counsel becomes aware of a class member who believes that their SNAP application has been delayed, class counsel first requests that class member confirm that their application was actually received by the Division of Public Assistance (DPA) and that it remains unworked. If the class member confirms that their application is received and unworked, class counsel may send an email directly to the DPA's Division Operations Support Team (DOST) with the class member's name, and Social Security number or case number for identity verification. Class counsel copies defense counsel on these referral emails but communicates directly with DOST. DOST will then promptly process the referred class member's application. The target timeframe for processing these referrals is three business days.

When making referrals, class counsel strives to obtain a Release of Information form (<http://dpaweb.hss.state.ak.us/e-forms/pdf/GEN-58.pdf>) from the class member, authorizing release of the class member's information to class counsel. The Release of Information form may be submitted to DPA with either an ink or electronic signature. For referrals with a signed Release of Information, DOST will respond to class counsel regarding the status of the referral. When referral volume is light, DOST simply responds

directly to the referral email. However, when referral volume is heavy, DOST may compile information about the individual relief cases processed and send a single response email on Friday of each week with an update regarding all referrals received that week. That update will note when the referral was received, when action was taken on the referral, and the status of the application. DOST will still process referrals received without a Release of Information but will not provide class counsel with a status update on the referral.

The parties recently met on January 29, 2025, and confirmed that this process continues to work well and serve the interests of class members in need.

DATED: February 3, 2025.

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On behalf of Plaintiffs' Counsel  
NORTHERN JUSTICE PROJECT  
NATIONAL CENTER FOR LAW AND  
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*\*appearing pro hac vice*

Certificate of Service

I certify that on February 3, 2025 the foregoing **Joint Status Report Regarding Informal Relief Process** was served electronically on:

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*Della Kamkoff et. al. v. Heidi Hedberg* Case No.: 3:23-cv-00044-SLG  
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